

# The Title IX: Addressing Sexual Harassment in Schools

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by e-mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. - Such a report may be made at any time, including during non-business hours, by using the telephone number or e-mail address, or by mail to the office address, listed for the Title IX Coordinator.

Reynolds School District Title IX Coordinator:

***Mrs. Lisa Hixenbaugh, Title IX Coordinator***  
and Special Education Coordinator/School Psychologist  
Reynolds Junior-Senior High School  
531 Reynolds Rd., Greenville, PA 16125  
(724) 646-5500, Ext. 5574; FAX: (724) 646-5506  
[lhixenbaugh@reynolds.k12.pa.us](mailto:lhixenbaugh@reynolds.k12.pa.us)

## **Office for Civil Rights Complaint Assessment System**

For assistance related to civil rights, you may contact the OCR headquarters office in Washington D.C. or the OCR enforcement office serving your state or territory. Contact the enforcement offices if you wish to file a complaint (or use our [online complaint form](#)) or if you need technical assistance on a problem or assistance to prevent civil rights problems. Contact the OCR headquarters office if you have a question on national policy, to make a Freedom of Information request for information that is national in scope, or to request publications or other assistance that is not available online.

We encourage students and parents, representatives of education institutions, and other OCR customers to use e-mail or fax to communicate with OCR when possible. For those without current e-mail accounts, Internet access may be freely available from your local public library, and free e-mail accounts are available from several large providers. Fax numbers and email addresses for each OCR office are provided below.

*The OCR office for Pennsylvania is located at:*

**Philadelphia Office for Civil Rights**  
**U.S. Department of Education**  
**The Wanamaker Building**  
**100 Penn Square East, Suite 515, Philadelphia, PA 19107-3323**  
**Telephone: 215-656-8541; FAX: 215-656-8605; TDD: 800-877-8339**  
**Email: [OCR.Philadelphia@ed.gov](mailto:OCR.Philadelphia@ed.gov)**

*The OCR National Headquarters is located at:*

**U.S. Department of Education Office for Civil Rights**  
**Lyndon Baines Johnson Department of Education Bldg**  
**400 Maryland Avenue, SW, Washington, DC 20202-1100**  
**Telephone: 800-421-3481; FAX: 202-453-6012; TDD: 800-877-8339**  
**Email: [OCR@ed.gov](mailto:OCR@ed.gov)**

### **ED Toll-Free Information Phone Numbers**

To contact other Department of Education programs, use the [Guide to U.S. Department of Education Programs](#) to find the name and telephone number of the Department office responsible for any of about 175 programs that the Department administers.