

REYNOLDS SCHOOL DISTRICT

531 REYNOLDS ROAD, GREENVILLE PA 16125, MERCER COUNTY



PROCEDURES FOR REQUESTING A CHANGE IN BUS STOPS

In order to maintain the highest degree of safety for your children, please note the following procedures to have a bus stop changed for your child(ren).

All students are assigned to a specific bus and bus stop. The child may be picked up at one location and dropped off at a different location, but this must be done on a planned, everyday basis.

Valid reasons for a change in bus assignments include a family move within the district, a change in child care, new or revised custody agreements, and unforeseen emergencies (e.g. death in family, hospitalization of a family member).

All requests for changes must be in writing to the Supervisor of Transportation using the Bus/Stop Change Request form. Phone call requests from parents/guardians will NOT be approved except in cases of emergency.

Forms are available in all school offices and through the Reynolds School District web site at reynolds.k12.pa.us.

If you have any questions, please call Anna Wilkinson, Supervisor of Transportation at 724-646-5500 ext. 5525