

REYNOLDS JR.-SR. HIGH SCHOOL

531 REYNOLDS ROAD, GREENVILLE PA 16125, MERCER COUNTY



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Dear Parent or Guardian,

The Reynolds School Board of Directors approved a change to the graduation requirements for all students starting with the class of 2021.

The Pennsylvania Department of Education includes an industry-based learning requirement as part of the Future Ready Index and Every Student Succeeds ACT (ESSA) State Plan. The Industry-Based Learning Requirement falls within one of the three categories (College & Career Readiness Measures) of the Future Ready Index. I have enclosed a synopsis as well as an outline of the requirements that your son or daughter will need to complete along with earning 26 credits, meeting attendance codes, and successfully scoring proficient or advanced on the three Keystone Exams for the Class of 2021 in order to receive their Reynolds High School Diploma. The high school Guidance Counselors will be meeting with your son or daughter to discuss these procedures and requirements.

Please review the enclosed documents and keep for your reference. I ask that you and your son or daughter complete the bottom half of the second page of the procedures document. The sign-off portion of this page needs to be completed and returned as soon as possible to the high school office. The documents can also be found on the Reynolds School District webpage.

Sincerely,

Scott L. Shearer
Principal

GRADUATION REQUIREMENTS – REYNOLDS HIGH SCHOOL

CLASS OF 2021: Must meet all four criteria

1. 26 Credits
2. Attendance – must not miss more than 20 class periods per 180-day course
3. Proficient/Advanced score on the Keystone Exams (Algebra, Biology, and Literature) as required by the Reynolds School District through its Board of Education.
4. Complete Industry-Based Standards Requirement – 9 hours of job shadowing or earn a nationally recognized credential

INDUSTRY-BASED LEARNING GRADUATION REQUIREMENT PROCEDURES

WHAT IS AN INDUSTRY-BASED LEARNING REQUIREMENT?

- An experience designed to evaluate how students are engaged in work-and classroom-based activities prior to graduation.

WHERE DID AN INDUSTRY-BASED LEARNING REQUIREMENT DEVELOP?

- The Pennsylvania Department of Education includes an industry-based learning requirement as part of the Future Ready Index and Every Student Succeeds Act (ESSA) State Plan.

The Future Ready Index includes three categories:

1. Statewide Assessment Measures
2. On-Track Learning Measures
3. College and Career Ready Measures
 - The Industry-Based Learning Requirement falls within College and Career Readiness Measures

WHEN WILL THIS REQUIREMENT BEGIN FOR REYNOLDS STUDENTS?

- The graduation requirement will begin for the class of 2020 and beyond. All students in order to receive a diploma must complete and provide documentation of completion in one of the following areas.
 - WORK BASED-LEARNING EXPERIENCE
 - INDUSTRY-RECOGNIZED CREDENTIAL

WORK-BASED LEARNING EXPERIENCE PROCEDURES:

- **JOB SHADOWING** – A Career Exploration activity in which students gain exposure to careers they are interested in pursuing by working with a business volunteer. There must be a minimum of three different experiences and each experience must have a minimum of three hours. The business volunteer/owner must sign the certification form indicating the date of the hours and completion. The certificate form must be submitted to the assigned Job Shadowing Teacher or Principal prior to May 15 of the graduation year. Job shadowing experiences can be completed at any time after June 1 of the students' grade 9 start year. All questions are to be directed to the building Principal or Guidance Counselor.

- INDUSTRY-RECOGNIZED CREDENTIAL** – An Industry-Recognized Credential measures competence in core content and performance standards in a specific set of work-related tasks. The work-related tasks and assessment must connect with workforce demands. Some examples of credentialing include the following: A student interested in Informational Technology, so earning an Adobe certificate, Microsoft Office, Network+, etc. would fulfill the requirement. A student interested in the Health Field could earn a CPR Heartsaver Certificate from the American Heart Association to fulfill the requirement. A student interested in Pre-Engineering and Drafting could earn a Drafting Certificate from the American Design Drafting Association. There are several Nationally Recognized Certificates that could fulfill this requirement. All work towards earning a certificate would be the responsibility of the student. All students need to get approved by the assigned teacher or Principal prior to beginning the certificate process. A signed and approved copy of completion of the certificate need to be submitted to the Teacher or Principal prior to May 15 of the graduation year. Industry-Recognized Credentialing can be completed at any time after June 1 of the students’ grade 9 start year. If there are any questions or students want to research more types of credentialing, then please visit the following link on the PA Department of Education website:

<https://www.education.pa.gov/K-12/Career%20and%20Technical%20Education/Teacher%20Resources/IndustryRecognized/Pages/default.aspx>

(Please cut, sign, and return to the assigned teacher or Principal)

By signing this form, you have received & read the Graduation Requirement Procedures & understand that documented completion must be submitted prior to May 15 of the graduating year in order to receive a diploma on time.

 (Student’s Name)

 Graduating Year

 (Student’s Signature)

 (Date)

 (Parent’s Signature)

 (Date)

JOB SHADOWING STUDENT FORM

NAME: _____ **GRADE:** _____

DATE(S): _____

NAME OF HOST BUSINESS: _____

ADDRESS OF HOST: _____

PHONE NUMBER OF HOST: _____

ADDRESS OF HOST: _____

NAME OF CONTACT AT HOST: _____

1. List two specific observations from the experience.

2. List two questions during the experience and how the host answered them.

SIGNATURE OF CONTACT: _____

HOURS OF SHADOWING: _____

PLAN AHEAD SHEET

Use the chart below to help you look over your entire four years in high school. Consider the required credits for graduation and then decide which courses you will choose and when you will take them. Write in your course titles in the spaces on the chart. Check the number of credits you have earned and plan to earn. Will you have the 26 credits required for graduation? Your counselor will gladly assist you in planning ahead for courses and careers. Your parents or guardians should also be well aware of your thoughts and interests as you go through this planning process. Make sure you involve them early rather than late.

Note: All courses are open to all students who meet the pre-requisite requirements.

| SUBJECT FIELD | 9TH | 10TH | 11TH | 12TH | REQUIRED CREDITS |
|--------------------------------|-----------------------|------------------------|------------------------|------------------------|-----------------------------|
| English | | | | | 4.5 |
| Social Studies | | | | | 4.0 |
| Mathematics | | | | | 4.5 |
| Science | | | | | 3.5 |
| Elective (Required Minimum) | | | | | 6.5 |
| Elective (Additional) | | | | | |
| #Family & Consumer Science | | | | | 0.5 |
| #Computer Studies | | | | | 0.5 |
| #Intro to Mat. Processing | | | | | 0.5 |
| Phys. Ed. | | | | | 1.5 |
| Health | | | | | 0.5 |
| Total | | | | | 26 |

2 of 3 required for graduation

