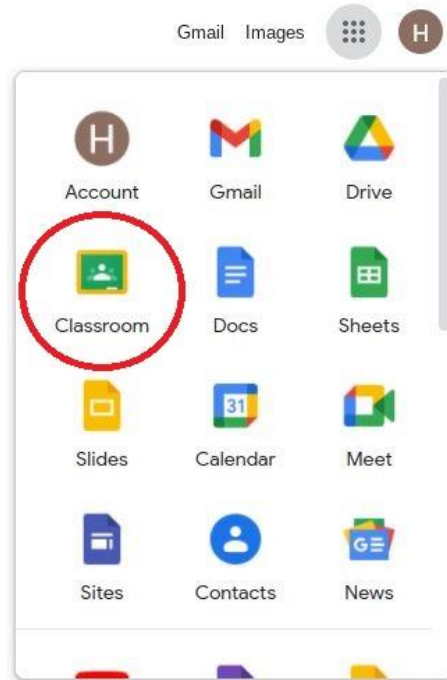# How to Manage Google Classroom Notifications

Here is a way to limit the number of emails you receive from Google Classroom.
Please Note, if you turn off notifications, remember to check your Classrooms daily for new posts and/or assignments.
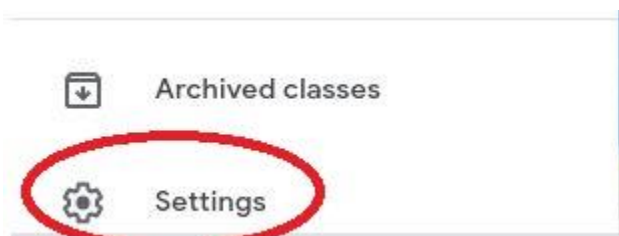
1. Open Google Classroom under the Google Apps (waffle) grid.

2. On the upper left-hand side of the screen, click the three lines next to the Google Classroom name.

3. Scroll to the bottom of the list and click on Settings.

4. You can select which notifications you wish to receive. If you check your Classroom(s) daily, turn off the *Work and other posts from teachers*, and possibly *Due-date reminders for your work*. You should leave on *Returned work and grades from your teachers*, as well as *Invitations to join classes as a student*.

Classes you're enrolled in

Work and other posts from teachers

Returned work and grades from your teachers

Invitations to join classes as a student

Due-date reminders for your work

5. If you don't want to receive any email notifications from a particular class, you can open the Class Notifications section at the bottom of the page and select which classes to turn off.

Class notifications
Turn email and mobile notifications on or off for a class

E   English IV Period 1

A   Adaptive English 9-12 Period 6 (20-21) Use Meet Link!

S   Study Skills

I   Intro to Family period 4

G   Guitar 1 Period 4 and Independent Study

P   Pd 3/4 Math 7

P   Pd 5 Math