

REYNOLDS SCHOOL DISTRICT
531 Reynolds Road
Greenville, PA 16125

EDUCATIONAL TRAVEL FORM

Revised 3/11/2005; 5/11/2017

Students may legally be excused from school attendance to participate in educational tours and trips as provided through the Pennsylvania school regulations. The specific basis for such excusals is reprinted below:

Upon receipt of a written request from the parents of the pupils involved, pupils may be excused from school attendance **for a maximum of five days (total for the school year)** to participate in an educational tour or trip provided during the school term at the expense of the parents when such a tour or trip is so evaluated by the District Superintendent, and pupil participants therein are subject to direction and supervision by an adult personage acceptable to the District Superintendent and to the parents of the pupils concerned."

PLEASE NOTE: Absences for educational travel are not considered extenuating circumstances under the academic eligibility policy for extracurricular activities. Please refer to Policy No. 123.

To comply with the above, please complete the following information:

Student's Name _____ Age _____ Grade _____

School _____ Homeroom Teacher _____

Dates of Desired Absence (Inclusive) _____

Name of Person who will be Responsible for the Student(s)' Activities _____

Destination (City, State, Venue) _____

Proposed Itinerary _____

Please list the things that the student will learn as a result of taking the tour or trip.

1. _____

2. _____

3. _____

4. _____

5. _____

Parent/Guardian's Signature _____ Date _____

Principal's Signature _____ # of days excused _____

of days illegal _____

of days unexcused _____

_____ APPROVED	_____ NOT APPROVED
Signature _____	
District Superintendent of Schools	