

October 22, 2020

**Re: Revised Health and Safety Plan- Return to In-Person Instruction**

Dear Reynolds Families,

Thank you for your efforts to make Live Online Learning work for our first grading period of the 2020-2021 school year. While we experienced bumps and bruises, we learned valuable skills to become a stronger and more resilient school community for the remainder of the school year.

This letter provides an update regarding changes for the second nine weeks beginning on November 2, 2020. At the School Board meeting last night, the Board approved a revised Health and Safety Plan. The revised plan permits a return to in-person instruction 5-days a week for all students. Reynolds will also continue to provide a virtual learning environment for families that wish to remain at home.

Unfortunately, a return to in-person instruction does not mean a return to normal. Students and staff will notice many changes when they return to school. These changes are essential to our ability to continue to offer in-person instruction during a pandemic. We all share in the responsibility to practice and model behaviors that will allow us to continue to provide in-person instruction to our students. Failure to comply with the procedures and protocols detailed in the Health and Safety Plan and accompanying material could result in a forced shutdown.

To prepare your child(ren) to return to school, please review the enclosed materials. The materials detail some of the changes they will experience when they return to the school building. These changes include:

- A requirement that all students and staff wear an appropriate face covering.
- One-way directional hallways
- Completion of a self-screening tool before leaving for school each morning.
- Socially distanced student interaction

You will also receive a separate letter that provides important information about transportation. Each of these steps will assist our school community in reducing the spread of the virus and in turn, keep our school open.

Families that wish to continue with virtual instruction will receive recorded lessons and assignments by 4:00 p.m. each school day. The recorded lessons must be completed by 4:00 p.m. the next day for attendance purposes. Students will continue to communicate with their teacher to ensure continued success in the virtual environment.

Our faculty and staff remain committed to providing your children with a high quality and safe education. Your continued support and patience are greatly appreciated as we work through this challenging year.

Sincerely,



John Sibeto

Superintendent of Schools

## COVID-19 Changes

The following expectations will be enforced when your child returns to school. Any effort to prepare your child for these changes will assist in their successful transition to in-person instruction.



### Face Covering

Face coverings are required to be worn by students and employees in accordance with the Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings and the Public Health Guidance Regarding COVID-19 for Phased Reopening of Pre-K to 12 Schools.

All students must wear face coverings unless the nurse has an order from the student's licensed healthcare provider that documents a medical condition that prevent the student from wearing a face covering. Failure to comply with the face-covering requirement may result in student discipline.

#### Face Covering Guidelines:

- Your child's face covering must:
  - cover their face and nose
  - be secured on their face
  - be worn inside and outside of the school setting
  - only be removed to eat or drink
  - if removed-must maintain 6 foot of physical distancing - while mask is off
- Mask breaks MUST be limited to:
  - NO longer than 10 minutes in duration
  - Physical distancing of 6 feet must be maintained if on mask break
- Change face covering if current one soiled (if possible, please send backup masks with your child in their backpack in a plastic bag)
- Do NOT share your face covering

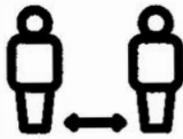
- Do NOT touch the front of your face covering
- Do NOT put your face covering around your neck or on your forehead

#### Wear your Mask Correctly

- Wash your hands before putting on your mask
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily

#### Removing Masks

- Take Off Your Mask Carefully - ONLY to Eat- Drink - for mask breaks or when soiled
- Handle only by the ear loops or ties
- Be careful not to touch your eyes, nose, and mouth when removing
- Wash hands immediately after removing



## **Social Distancing Hallway Limitations**

RSD has prepared the hallways to limit the interaction of students while traveling between classes. Students will be expected to follow the signs and limitations while traveling between classes.

Yellow signs will provide a reference for the direction of travel and encourage physical separation. RSD staff and faculty will assist your child in learning the appropriate pathways to take when changing classes. Students in the elementary school will limit their travel by having their teachers change rooms instead of the student.

Students will be socially distanced during lunch. They must remain 6 feet apart to remove their mask. The cafeteria staff will prepare grab and go lunches and breakfast to minimize student interaction while receiving their food.

These efforts are important to contain the spread of the virus and minimize the impact of quarantine/isolation requirements if a student or staff member becomes sick.



## **Daily Screening Protocol for Families**

Before a student boards the school bus or is dropped off at school, the parent/caregiver at home must conduct a daily health check, which will evaluate the student for any symptoms of or exposure to COVID-19. Using the form included in this envelope, and after taking your child's temperature, please assess your child's health for readiness to attend school. If the answer to any of the screening questions is "yes", please keep your child home from school and notify the health office. The health office has a return-to-school process that must be followed before your child may return to the school building. After notifying the health office, students are permitted to log on remotely to obtain recorded lessons, if they are well enough to participate.

Students that arrive at school with the symptoms on the screening tool will be immediately quarantined and sent home.



### **Communication regarding COVID-19**

The district continues to prioritize the health and safety of our students and staff. If/when there is a concern that an infectious person has been in our schools, we will notify all close contacts (any person who was within six feet for 15 minutes or more) as directed by the Pennsylvania Department of Health. We will also provide necessary communication to the broader school community when there is a potential impact to the school environment. Please understand that due to privacy laws, the district cannot disclose specific information about individual situations.



### **Our best defense against illness**

Our entire staff remains committed to keeping our facilities and buses clean and sanitized to protect the health and safety of our students and staff. In addition, students and staff are reminded to wash/sanitize hands frequently, wear a mask and practice social distancing. These basic health practices are important both in school and beyond the school day.

-----THIS SCREENING MUST BE COMPLETED BEFORE EVERY SCHOOL DAY-----

**Reynolds School District  
COVID-19 Daily Screening Tool**

Please review the following before sending your child(ren) to school each day.

<b>COVID-19 Symptoms</b>	
<b>Group A Symptom</b>	<b>Group B Symptoms</b>
<ul style="list-style-type: none"><li>• Fever (100.4°F or greater)</li><li>• Cough</li><li>• Shortness of breath</li><li>• Difficulty breathing</li><li>• New concern relating to your sense of smell</li><li>• New concern related to your sense of taste</li></ul>	<ul style="list-style-type: none"><li>• Chills</li><li>• Sudden feeling of cold and/or shivers</li><li>• Muscle aches not caused by physical activity</li><li>• Headache</li><li>• Sore throat</li><li>• Nausea or vomiting</li><li>• Diarrhea</li><li>• Fatigue</li><li>• Congestion or runny nose</li></ul>

Your child must stay home if you or your child

- Has one or more symptoms in Group A **OR**
- Have two or more symptoms in Group B **OR**
- Are taking fever reducing medication to manage fever like symptoms

**You child must stay home if your child has been in contact with someone who has been diagnosed with COVID-19 in the past 14 days even if your child has no symptoms.**

**Please contact the District's Health Office if your child is at home because of this screening tool.**

**Elementary – Mrs. Elder 724-646-5601 x6650 High School – Mrs. Mirizio 724-646-5700 x7718**

If your child meets these criteria when they arrive at school, they will be quarantined and sent home immediately.

Dear Parent(s),

This is very important so that your child(ren) get registered as Remote Learners:

If you plan on keeping your child(ren) home for remote learning come November 2, 2020,

Please contact:

### **Junior/Senior High School**

Mrs. Jennifer Weaver

email - [jweaver@reynolds.k12.pa.us](mailto:jweaver@reynolds.k12.pa.us) or

call 724-646-5700 ext 7715 or option 5 for Guidance Office

Or

### **Elementary School**

Mrs. Lori McEwen

email - [lmcewen@reynolds.k12.pa.us](mailto:lmcewen@reynolds.k12.pa.us) or call 724-646-5600 ext 6610

Let them know all your children that will remain at home for Remote Learning