

## ***In case of a School-Based Emergency . . .***

There are a number of key details about which parents should be informed in the unlikely event of a school-based emergency:

- **First and foremost, the safety of our students and staff is our primary focus and responsibility.**
- **Across the district, building plans and procedures for crisis response are regularly reviewed, updated, and training offered.**
- **Each building is staffed by a nurse. Personnel with CPR and Medical Emergency Certification are identified in each building.**
- **As a health/safety precaution, a school campus may be closed to all visitors except emergency and law enforcement personnel. If the school campus is closed, parents will be directed to an identified staging area.**
- **Parents should check the website, local television, and radio channels for information. Parents may telephone the Central Office, if necessary, until a staging area for communications is in place and operational. Parents should not call the school building. Any available school telephone lines should be kept open for emergency communications.**
- **If a student is injured during an emergency situation, every effort will be made to contact the parent/guardian as soon as possible. It is the parent/guardian's responsibility to complete and turn in emergency information sheets and to keep the information current.**
- **Every family should devise a personal plan to be put into place in the event of a community-based emergency crisis. This plan should include where to meet, the location of necessary supplies, a battery-operated flashlight and radio, etc.**

**Reynolds School District**

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**(724) 646-5500**