



# BOARD HIGHLIGHTS

## May 15, 2013 School Board Meeting

### ➤ Executive Session held in the Board Conference Room for Personnel Matters:

- Wednesday, May 8, 2013 during the Personnel & Policy Committee Meeting from 7:00 PM to 8:20 PM for personnel matters.

### ➤ Recognitions

[At Work Session] Presentation by Architectural Innovations re Facility Study

[At Regular Meeting] Recognition of Reynolds High School Key Club under the Direction of **Mrs. Karen Sherwood** and Sponsored by Kiwanis Club of Transfer

- *Key Club Award:* William S. Brandamore Outstanding Kiwanis Family Relations Award
- *Key Club Award:* Builders Club Sponsorship
- *Key Club Award:* Year in Review Scrapbook – Honorable Mention
- *Key Club Award:* First Place – Average No. of Service Hours/Member
- Erin Long - Distinguished Officer Award - President
- Gwyn Dubel - Distinguished Officer Award - Vice President
- Kathlyn Anthony - Distinguished Officer Award - Secretary
- Brandon Mills - Distinguished Officer Award - Treasurer
- Rebecca John - Distinguished Officer Award - Editor
- Debbie Novel - Bob Bagans Unsung Hero Award for Division 2

[At Regular Meeting] Recognition of Reynolds School District 25 Year Employees (*Recognizing employees who have reached 25 years from 7/1/2012– 8/30/2013*): **Mrs. Belinda Wilson**, Elementary Guidance Counselor, Hire Date: 07/20/1988, Start Date: 08/29/1988

### ➤ Correspondence

- PDE Correspondence re Single Audit Report for June 30, 2011 in Compliance
- Primary Health Network Correspondence re School Physicals Cont'd. through Transfer Health Center

### ➤ Board Operations

- Election of Treasurer for the 2013-14 Fiscal Year, Effective July 1, 2013: **Mr. Robert McCollum**
- Appointed **Attorney Charles E. Steele**, Pittsburgh, PA as Reynolds School Board Solicitor for 2013-14 School Year at \$130/Hour as per Letter of Interest
- Appointed **Susan L. Combine** as Reynolds School Board Secretary – Four (4) Year Term, Effective 07/01/2013– 06/30/2017

### ➤ Superintendent's Report

- **RHS Students of the Month:** Natasha Pacifico – Gr. 12, Matthew Hightree and Jacob Taylor – Gr. 11, Shane McClelland – Gr. 10, Colton Kendra – Gr. 9, Tiffany Foltz – Gr. 8, and Ryan Harnett – Gr. 7
- **Mercer County Career Center Students of the Month:** David Goblinger, Gr. 11 – Auto Mechanics

*The Reynolds School District does not discriminate on the basis of race, sex, color, handicaps, creed, age, or national origin in administration of its educational or employment policies.*

➤ **Buildings and Grounds**

Accepted Bids:

- High School Security Renovation of Front Entrance from Warren Construction of New Castle, PA in the Total Amount of **\$108,500**
- High School Top Coat Pavement for Parking Lot and Drive from East Coast Paving & Sealcoating, Inc. of New Castle, PA in the Total Amount of **\$35,352.32**
- High School Office Replacement HVAC Units from Central Heating & Plumbing of New Castle, PA in the Total Amount of **\$34,375**
- High School New Computer Lab AC from Central Heating & Plumbing of New Castle, PA in the Total Amount of **\$17,434**
- Elementary School Gymnasium New Fluorescent Lights from Cox & Kanyuck Electric of Guys Mills, PA in the Total Amount of **\$10,450**

➤ **Educational Programs/Student Activities**

- Approved Reynolds Jr.-Sr. High School Program of Studies Changes for 2013-14 School Year as Listed: Computer Graphics Design – *1 credit full year course and Dual Enrollment – expanded to include 10<sup>th</sup> grade students*
- Approved Additional District Parent/Community Volunteers for 2012-13 SY: Adams, Candi, Greenville, PA; Bowman, Deni, Greenville, PA; Burnett, Heather, Greenville, PA; Davis, Marlene, Fredonia, PA; and Gealy, Kathleen, Greenville, PA
- Approved Tentative List of 110 Graduating Seniors – Class of 2013 (List Attached)
- Approved Act 80 Days for 2013-14 School Year:
  - ✓ August 22, 23 and 26, 2013– 3 Days for Developmental Assessment for Success for Kindergarten
  - ✓ September 20, 2013 and January 24, 2014– Act 80 Half ( ½ ) Days for Teacher Training
  - ✓ November 8, 2013– Act 80 Day for Parent-Teacher Conferences/Teacher Training
  - ✓ February 17, 2014– Act 80 Day for Parent-Teacher Conferences/Teacher Training
  - ✓ March 14, 2014–Teacher Training
- Approved Student Accident Insurance for 2013-14 School Year – AG Administrators through First National Insurance Agency LLC of Meadville, PA Individual Student Rates: \$30 – School-time and \$115 - 24 Hour Coverage [*No Changes in Costs; Coverages include Interscholastic Sports Except Football*]
- Approved Curtailment and/or Otherwise Elimination of Reynolds Elementary School’s Life Skills Program/Class, Effective Following the Extended SY Program - August 10, 2013
- Approved Stand-by, Non-Pullable Ambulance Service Provider for 2013 Football Season - Superior Ambulance, Inc. of Grove City, PA at \$35/Hr. for 3/Hrs./Game = \$105/Game; Approx. Total Cost - \$1,470 for Max. of 14 Home Games [*No Increase in Cost*]
- Approved Pond Security Service of Allison Park, PA for 2013-14 School Year, Proposed Costs: Football Games (4 Guards-Varsity, 1 Guard - JV, 1 Guard – Jr. High), Basketball (2 Guards), Wrestling Matches (2 Guards) - \$55.72 Per Man (4/Hrs. @ \$13.93/Man) (Increase of \$1.07/Hr.per Man) Miscellaneous Hourly Rate for Special Events (same)
- Approved “Shooting for the Stars” Summer 2013 Reynolds Raiders Boys Basketball Camp at Reynolds Jr.-Sr. High School, June 17-21, 2013, 8 AM – Noon for Grades 3-8 as of 2013-14 SY, Student Cost = \$60 (Early Bird)/\$65 (Reg. Rate) at No Cost to the District; Program Self-Funded with Coaches Paid from Camp Proceeds \$16/Hr. for a Maximum of 30 Hrs.(\$480) and Student Athletes - \$6/Hr.; Coaches: Dan Kilgore, Josh Fleming, Seth Little, Garrett Blaschak, David Kovacs, Bill Deschand, Brandon Weaver and Scott Weaver
- Approved Student Handbooks for 2013-14 School Year: Reynolds Junior-Senior High School, Reynolds Elementary School., and Kindergarten Orientation

➤ **Finance**

- Approved Agreement with Eric Ryan Corporation (ERC) of Ellwood City, PA for Auditing of Utility and Telecommunications Billings and Contracts for the Purpose of Monetary Savings Less a 25% Commission on all Refunds/Credits Recovered via ERC’s Efforts, Retroactively Effective April 17, 2013

- Appointed Mark C. Turnley, CPA, of Ambridge, PA as School District Auditor for Three (3) Fiscal Years Ending June 30, 2014, 2015 and 2016 as listed: June 30, 2014- \$9,000, June 30, 2015- \$9,000, June 30, 2016- \$9,000
- Additional Fees for Accounting Services Outside of the Scope of a Normal Audit - \$90/Hour (*No Increase*)
- Approved Employee Medical Insurance Renewal Rates, Cost Decrease of 1% through Reschini Group as Presented
- Approved Transportation Contract between Reynolds School District and Erdos Transport Services (ETS), Retroactive to March 13, 2013 for 2012-13 School Year for the Transportation of One Homeless Student to the Mercer Elementary School, Mercer, PA at a Cost of \$32/Day
- Adopted and Approved Advertising of Preliminary Budget for 2013-14 Fiscal Year. Millage to be set at 61-1/2 mills, \$5.00 Per Capita Tax under Act 511, \$5.00 Per Capita Tax under Section 679 of the PA School Code, a 1% Wage Tax, a 1% Real Estate Transfer Tax, and a \$10.00 Local Service Tax. This preliminary budget reflects expenditures of \$18,556,573 and revenues of \$18,189,423 and use of \$367,150 from the Fund Balance to balance the General Fund Budget. This budget reflects a zero mill increase.
- Approved Purchase of Weight Room Equipment in the Maximum Amount of \$16,000 through State Bid Vendor or Seeking Bids for Same

➤ **Personnel**

- Eliminated Positions at Reynolds Special Education RESPA Secretary Position (12-Month)
- Created Position at Reynolds Elementary School, Effective 2013-14 School Year as Listed: (1) Half-Time Reading Teacher Position (*Funded through Rural and Low Income Grant*)
- Approved Changed in Assignments/Positions:
 

Employee:	<u>Wilkins, Patsy</u> – <i>Change of Position</i>
Position:	Food Service – Production Supervisor (8 Hrs./Day)
Building:	Reynolds Junior-Senior High School
From:	ELEM FS Production Supervisor (8 Hrs./Day)
Effective:	2013-14 School Year
Employee:	<u>Allison, Suzanne</u> – <i>Change of Position</i>
Position:	Special Education Secretary
Building:	District Administration – HS Bldg.
From:	Receptionist/General Secretary – Central Office
Effective:	July 1, 2013
- Approved Employment(s):
 

Employee:	<u>Dunn, Ruth</u> – <i>Supplemental Employment</i>
Position:	Mentor Teacher for ½ Time German Teacher
Building:	Reynolds Junior-Senior High School
Effective:	2013-14 School Year
Salary:	\$650/Year
Employee:	<u>McCall, Mark</u> , Greenville, PA – <i>Temporary Employment</i>
Position:	Long-Term Substitute Custodial/Cleaner (Gibson’s LOA)
Building:	Reynolds Elementary School
Effective:	Retroactive to May 9, 2013
Salary:	\$9.14/Hour
- Accepted Intent to Retire/Resignation:
 

Employee:	<u>Needels, Patricia</u> – <i>Intent to Retire</i>
Position:	Teacher’s Aide
Building:	Reynolds Elementary School
Effective:	June 30, 2013
Last Work Day:	May 31, 2013
Years of Service:	1997-2013 (16 Years)

Employee: Hockett, Anna – *Intent to Retire*  
Position: Food Service Employee  
Building: Reynolds Junior-Senior High School  
Effective: June 1, 2013  
Last Work Day: May 31, 2013  
Years of Service: 1990-2013 (23 Years)

Employee: Sarazen, Donna – *Intent to Retire*  
Position: Secondary Reading Teacher  
Building: Reynolds Junior-Senior High School  
Effective: June 1, 2013  
Last Work Day: May 31, 2013  
Years of Service: 1978-2013 (35 Years)

Employee: Lane, April – *Intent to Retire*  
Position: Special Education Secretary  
Building: Reynolds School District  
Effective: June 30, 2013  
Last Work Day: June 28, 2013  
Years of Service: 1969-2013 (44 Years)

Employee: Stafford, Dianna – *Intent to Retire*  
Position: Special Education Secretary  
Building: Reynolds School District  
Effective: June 30, 2013  
Last Work Day: June 28, 2013  
Years of Service: 1989-2013 (24 Years)

Employee: Montgomery, Carol – *Intent to Retire*  
Position: Food Service Employee  
Building: Reynolds Elementary School  
Effective: May 9, 2013  
Last Work Day: May 8, 2013  
Years of Service: 2007-2013 (6 Years)

• Approved Leave(s) of Absences:

Employee: Humphrey-Giles, Sally- *Unpaid Leave of Absence*  
Leave: Unpaid Medical Leave of Absence *per RESPA CBA – Article XII-D. Good Cause*  
Position: Food Service Employee  
Building: Reynolds Jr.-Sr. High School  
Effective: One (1) Day – May 22, 2013

- Declared Remaining Unfilled Extracurricular Coaching and Advisor Positions Open (Which Have Not Yet Been Posted) for 2013-14 Athletic/Activity Seasons, With the Exception of All Curriculum Cluster Chairperson Positions, Which Will Not be Filled Except for Elementary and Secondary Special Education
- Approved Addition(s) to Substitute Support Personnel List – 2012-13 School Year, Wage Set for Substitute Transportation Aides at \$7.75/Hour, Substitute School Nurse Assistant - \$10/Hr., and all Other Substitutes at \$7.25/Hour: Mason, Melanie, Transfer, PA – Substitute Custodian, Substitute Food Service Employee, and Substitute Teacher’s Aide
- Approved Additions to **2013-14** Extracurricular Athletics/Activities Advisors and Coaches List:
  - ✓ Fuchs, Kelly, Transfer, PA – Wrestling Cheerleading Advisor, Salary Level C (\$1,207)
  - ✓ Reimold, Mary Lynne\*, Greenville, PA – Varsity Basketball Cheerleading Advisor, Salary Level A (\$879)
  - ✓ Murrin, Doug\*, Greenville, PA – Volunteer Boys Basketball Coach, No Salary Provision (*Mr. Murrin will also volunteer during Summer Programs and be added to 2012-13 List*)
  - ✓ Williams, Rhonda, Greenville, PA – Elementary Intramural Boys Basketball Coach (K-4), Salary: \$16/Hour (Split 200 Hours)

*\*Pending Receipt of Required Personnel Documents*

- Approved Salary Equity Adjustments for the Following Administrators, Effective July 1, 2013 as per Memorandum dated May 10, 2013:
  - ✓ Mr. John Sibeto, Assistant to the Superintendent/Special Education Coordinator
  - ✓ Mr. Scott Shearer, Secondary Principal
  - ✓ Mrs. Amy Leczner, Elementary Principal
- Approved Employment of Keith Kain, Transfer, PA as Technology Department Intern, Paid at \$7.25/Hour Effective May 20, 2013 – August 31, 2013

➤ **Meeting Dates**

- June 5, 2013
  - Finance Committee Meeting – 7 AM
  - Veteran’s Memorial Committee Meeting – 2 PM
- June 12, 2013
  - Personnel & Policy Committee Meeting – 7 PM
- June 17, 2013
  - Academics, Activities & Transportation Committee Meeting – 6:30 PM
  - Reynolds School Board Work Session – 7:30 PM
  - Executive Session Following the Work Session
- June 19, 2013
  - Buildings, Grounds & Technology Committee Meeting – 6:30 PM
  - Reynolds School Board Regular Meeting –7:30 PM