



BOARD HIGHLIGHTS

August 21, 2017 School Board Meeting

Executive Sessions held in Board Conference Room:

- Wednesday, July 19, 2017 – Prior to the Combined Monthly Meeting from 6:04 PM to 6:59 PM for Conferencing with State Representative Mark Longiotti and again prior to the meeting from 7:05 PM to 7:30 PM both for legal and personnel matters.
- Wednesday, August 16, 2017 – Following the Committee of the Whole Meeting from 8:40 PM to 9:52 PM for personnel and legal matters.

➤ Board Operations

- Mr. Lowry Appointed Christopher Reeher to Replace Janet Smith as Reynolds School Board’s Representative for Mercer County Career Center; Mr. Colson Remains as Alternate Representative
- Mr. Lowry Appointed Christopher Reeher to Replace Janet Smith as Reynolds School Board’s PSBA Legislative Representative; Mr. Colson Remains as Alternate Representative

➤ Board Committee/Board Representative Reports

Academics, Activities, and Transportation Committee

- ELEM Faculty Handbook
- HS Faculty Handbook

Buildings, Grounds, and Technology Committee

- Chromebook Pilot Program
- PEPPM Quotation – Allegheny Educational Systems Inc. of Tarentum, PA for Laser Engraver for HS Entrepreneurship Class, Cost - \$28,019.42
- 2017-18 Capital Budget for Buildings & Grounds
- Quotations –Concrete Pads for Track & Field Throwing Events
- Discuss Obtaining Quotations for Paint Booth for HS Industrial/Technology Class
- Emergency Quotations for Replacement of McQuay HVAC Unit in HS Classroom 28
- Detention Pond
- Repairs to Football Field Visitor Side Bleacher Ramp
- Carl Petrus Engineering – Campus Study for Repairs/Replacement Timeline

Finance Committee – No Report

Personnel & Policy Committee

- Final Review of Policies to be Adopted
- Review First Reading – Revised #008 – Local Board Procedures - Line Staff Organization
- Review First Reading – Revised #405 Adm. Reg. re Standing Substitutes
- Revise Title/Position Description from “Payroll & Retirement Analyst” to “Payroll Liabilities & Retirement Analyst”
- Request for SRO End of Semester Board Reports by Sargent Settle (December and May)

Legislative Representative – No Report

Career Center Representative – No Report

The Reynolds School District does not discriminate on the basis of race, sex, color, handicaps, creed, age, or national origin in administration of its educational or employment policies.

➤ Policies/Procedures/Legal Agreements

- *Second Reading/Adoption* – Admin. Reg. 137-AR-2 – Elementary Affidavit of Supervisor of Home Education Program
- *Second Reading/Adoption* – Admin. Reg. 137-AR-3 – Secondary Affidavit of Supervisor of Home Education Program
- *Second Reading/Adoption* – Admin. Reg. 203-AR-0 – Immunization Requirements
- *Second Reading/Adoption* – Revised Policy #203 – Pupils – Immunizations and Communicable Diseases
- *Second Reading/Adoption* – Revised Policy #204 – Pupils – Attendance
- *First Reading* – Revised #008 – Local Board Procedures – Line Staff Organization
- *First Reading* – Revised #405 AR Administrative Regulation Substitute Teachers – Standing Substitute Teacher Pool

➤ Buildings/Grounds

- Approved Revised 2017-18 Capital Budget for Buildings & Grounds
- Waived Policy #610 – Finance – Purchases Subject to Bid/Quotation and Accept Quotation from **Warren Construction** of New Castle, PA for Installation of Concrete Pads for Track & Field Throwing Events in the Total Amount of **\$17,000** to be Paid from Capital Projects Fund
- Approved Contracting Services of **Petrus Engineering** of New Castle, PA in the Amount of **\$4,500** for Campus Study and Development of 20-Year Timeline Containing Projections of Repairs/Replacements to be Paid from Capital Projects Fund

➤ Educational Programs/Student Activities

- Acknowledged Booster Clubs and Officers for 2017-18 SY
- Approved HS & ELEM Faculty Handbooks for 2017-18 SY
- Approved Addition(s) to the 2017-18 District Parent/Community Volunteer List: Dickson, Jessica, Transfer, PA
- Approved Mercer County Behavioral Health Commission, Inc. Agreement for Services for 2017-18 SY

➤ Finance

- Approved Subgrant Contract between Midwestern Intermediate Unit IV and Reynolds School District for Implementation of IDEA –B, Section 611 Project #062-18-0004, CFDA #84.027, Effective 7/1/17 –9/30/18 (Attached)
- Approved Use of Funds Agreement for Pass Through Funds between Midwestern Intermediate Unit IV and Reynolds School District for IDEA, Section 619, CFDA #84.173, Effective 7/1/17 – 6/30/18 (Attached)
- Approved Meal Contract between Reynolds School District and Keystone Education Center, Keystone Adolescent Center and Keystone Female Services, Greenville, PA for 2017-18 SY: Estimated 135 Breakfasts @ **\$1.50/ Meal - (No Price Increase) and** Estimated 200 Lunches @ **\$2.75/ Meal** for Estimated 180 Serving Days - *(No Price Increase)*
- Approved Tax Exonerations/Additions for Tax Year 2017:

West Salem Township – Real Estate Exonerations	\$ 6,133.95
West Salem Township – Per Capita Exonerations	\$ 160.00
- Approved Purchase via PEPPM Quotation from **Allegheny Educational Systems Inc.** of Tarentum, PA for Laser Engraver for HS Entrepreneurship Class, Total Cost= **\$28,019.42** to be Paid from Capital Projects Fund
- Approved Reynolds School District Breakfast/Lunch Prices for 2017-18 SY:

<i>Breakfast:</i>	Student – <u>FREE</u>	<i>(2016-17 SY – FREE)</i>
<i>Lunch:</i>	Elementary Students – <u>FREE</u>	<i>(2016-17 SY - FREE)</i>
	Secondary Students– <u>FREE</u>	<i>(2016-17 SY - FREE)</i>
	Adult – <u>\$3.50</u>	<i>(2016-17 SY - \$3.25)</i>

- *Double Lunches: Secondary- \$2.50 / Elementary- \$2.00 (2016-17 SY - \$2.25/\$2.00)*
- *Extra Entrees: Secondary- \$1.75 / Elementary- \$1.00*
- *Snacks and A la Carte Items are not included and sold on a cash basis.*
- *No student charges will be permitted.*

- Approved Mercer County Head Start Letter of Agreement for Head Start Rental and Contract to Purchase Meals at Reynolds Elementary School for 2017-18 SY with Type “A” Lunch Costs Set @ **\$3.00** (\$.25 Increase) and Breakfast @ **\$1.50** (\$.15 Increase) [Estimated Servings Cover Pre-K Counts – consolidated into one agreement per MCHS]
- Approved **Chromebook Pilot Program** Purchase via COSTARS Quotation from **CDI Computers Corp.** of Chicago, IL for 90 eduGear Chromebooks M4, 3 eduGear Mobillabs SC33 (Notebook Carts), Chrome OS Management Software, and Peripheral Items for Reynolds High School, Total Cost= **\$23,715** to be Paid from Secondary Principal’s Budget
- Authorized the Business Administrator to enter into Renewal/Loyalty Administrative Service Only (ASO) Agreements with Highmark Insurance, Camp Hill, PA, for Employee Health Insurance Services

➤ **Personnel**

- Approved Not Filling the Following Positions for 2017-18 SY through Attrition Due to Budgetary Constraints; District to Reassess During 2018-19 Budget Review:
 - ❖ Elementary Assistant Principal Position
 - ❖ Secondary Assistant Principal Position
- Approved Regular and Substitute Transportation Driver/Aide List for 2017-18 SY
- Approved Employment(s)/Change of Position(s):
 - Accepted Resignation of Leslie Griffin (at her request) and Employ Replacement, Janelle Hoover for Reynolds Elementary School 2017-18 Kindergarten Camp Teacher Aide Position, for Five (5) Days, Mon., 8/14/2017 – Fri., 8/18/2017 from 8:30 AM – 12:30 PM, to be Paid at Regular Hourly Rate and Retroactively on 8/3/2017 for Planning Hrs.
- Approved Staffing Changes for the 2017-18 SY at Reynolds Elementary School, Effective Immediately:
 - ❖ Eliminate (1) Sixth Grade Elementary Classroom
 - ❖ Add (1) Third Grade Elementary Classroom
- Approved Change of Assignment for Mr. John Bresnan, Elementary Teacher from 6th Grade to 3rd Grade, Effective Immediately
- Approved Additions to 2017-18 Substitute Teacher List, Salary Set at \$100/Day for PA Certified Teachers and \$80/Day for MIU4 Emergency Guest Teachers:
 - ❖ Boyles, Frank, Greenville, PA – MIU4 Emergency Guest Teacher
 - ❖ Dorman, Ralph, Greenville, PA – MIU4 Emergency Guest Teacher
 - ❖ Foore, Carrie, Greenville, PA – MIU4 Emergency Guest Teacher
 - ❖ Johnson, Brian, Greenville, PA – MIU4 Emergency Guest Teacher
 - ❖ Kirila-Craig, Julie, Transfer, PA – MIU4 Emergency Guest Teacher
 - ❖ Reagle, Matthew, Sharon, PA – MIU4 Emergency Guest Teacher
 - ❖ Reda, Angela, Hermitage, PA – MIU4 Emergency Guest Teacher
 - ❖ Sever, Shawn, Sharon, PA – MIU4 Emergency Guest Teacher
 - ❖ Winkler, William, Hermitage, PA – MIU4 Emergency Guest Teacher
- Approved Additions to Extracurricular Athletics/Activities Advisors and Coaches List - **2017-18** Athletic/Activity Season Year:
 - ❖ Hanley, Gerard, Sharpsville, PA – Volunteer Girls Basketball Coach, *No Salary Provision*
 - ❖ Raatz, Peter, Sharpsville, PA – Assistant Play/Musical Director, Salary – Level A (\$645)
 - ❖ Kilgore, Michelle, Greenville, PA – 2nd Asst. Girls Basketball Coach, Salary – Level F (\$3,476)
- Employed Two (2) Additional Standing Substitute Teachers Reporting to Work Each Day When School is in Session, Hired for the 2017-18 SY with No Benefits, No Seniority Shall Accrue, Positions Do Not Have Any Right(s) to Job Security or Continued Employment Beyond Current Assignment, Salary Set at \$125/Day, Effective Starting Dates to be Determined Upon Completion of All Required Personnel Documentation: (Total = 4 with 2 Hired in July 2017):
 - ❖ DeJulia, Shannon, Transfer, PA – *Elementary (K-6) and Early Childhood (N-3) Certification*
 - ❖ Wolfe-Thompson, Robin, Hermitage, PA – *Art (K-12) Certification*
- Approved Three (3) AmeriCorps Service Workers at Reynolds Elementary School, Effective August 2017 through July 2018:
 - ❖ Ringer, Maggie, Fredonia, PA
 - ❖ Goodspeed, Heather, Greenville, PA
 - ❖ Best, Katelyn, New Wilmington, PA

- Approved 2017-18 Professional and Support Staffing Charts
- Approved Revision to Title and Position Description from “Payroll & Retirement Analyst” to “Payroll Liabilities & Retirement Analyst”
- Acknowledged Leave of Absence:

Employee: Employee #144 (Leave of Absence)
 Position: Secondary Food Service Employee
 Leave: Worker’s Compensation LOA
 Effective: 08/25/2017 through 9/07/2017

Employee: Employee #432 (Leave of Absence)
 Position: Elementary 12-Month Secretary
 Leave: Maternity/Child Care LOA Using Accumulated Benefit Days
 Per RESPA CBA Article XII, Section C
 Effective: 09/14/2017 through Approximately 11/05/2017
 Return to Work: Approximately 11/06/2017

- Approved Addition(s) to 2017-18 Substitute Support Employee List, Wage Set at \$9.00/Hr.:
 - ❖ O’Hara, Lisa, Greenville, PA – Substitute Secretary, Substitute Teacher’s Aide
- Resolved that the Superintendent is Authorized to Revise the Special Education Teacher Aide Position Description to Update the Essential Job Duties of Special Education Teacher Aides
- Resolved that the Board Approved a Separation Agreement with Reynolds Educational Support Personnel Association (RESPA) and Employee #434, Subject to the Final Approval of the Solicitor; the Approval to be Communicated in Writing

➤ Transportation

- Approved Bus Routes and Stops for the 2017-18 SY (*On File*)
- Approved Annual Resolution Regarding Route Changes for the 2017-18 SY:

It is hereby resolved that the Reynolds School Board authorizes the Supervisor of Transportation and Child Accounting, with the approval of the Superintendent, to alter bus routes and to add or delete stops for pupils in order to meet both the minimum requirements of the law and school district policy.
- Approved Transportation Contracts for Reynolds School District to Transport Students Outside of the District as Listed for the 2017-18 SY:
 - ❖ Jamestown Area SD – \$30 per Trip to/from Meadow Valley Christian School, Greenville, PA
 - ❖ Sharpsville Area SD – \$50 per Trip to/from Meadow Valley Christian School, Greenville, PA
- Approved Transportation Services Contract with Erdos Transport Services, Mercer, PA for Outside District Routes, including Early Intervention, Private, Parochial and Other Public Schools as well as for Students under McKinney-Vento Homeless Act, Effective Retroactively to 7/1/2017 through 6/30/2018
- Approved Transportation Services Contract with School Transportation Services LLC, Sharon, PA for Outside District Routes, including Early Intervention, Private, Parochial and Other Public Schools as well as for Students under McKinney-Vento Homeless Act, Effective Retroactively to 7/1/2017 through 6/30/2018

➤ Meeting Dates

September 20, 2017	Reynolds School Board Committee of the Whole Mtg. – 6:30 PM Executive Session Following the Work Session
September 25, 2017	Reynolds School Board Regular Meeting –7:30 PM